

MISSISSIPPI COURT ADMINISTRATOR'S ASSOCIATION
MINUTES OF THE 2023 SPRING CONFERENCE
BUSINESS MEETING

April 26, 2023

The Mississippi Court Administrators Association held its 2023 Spring Business Meeting at the Beau Rivage in Biloxi, Mississippi. The meeting was called to order by President Shanna Spann who opened the meeting for business and a quorum was established.

The Secretary's Report: The minutes from the 2022 Fall Conference was posted on the webpage. A motion was made to accept the minutes as written, and with a second, the motion carried.

The Treasurer's Report: The Treasurer's Report was prepared by Brooke Pollard and it was distributed to each member. A motion was made to accept the report and with a second, the motion was carried.

Membership Committee: *Lynn Conner, First Vice President (acting Chair)*

Lynn Conner asked that all the new members stand and introduce themselves. She asked the President, Shanna Spann to admit the new members into the Association. The motion was made with a second and the motion was carried with no “nays”. All new members were welcomed into the Association and invited to have breakfast the following morning with the board members.

The Continuing Education Committee: *First Vice President Lynn Conner*

Lynn Conner stated that she, along with Tracey Daniels and the Continuing Education Committee will continue to work on ideas for the Fall Conference and asked anyone who had any suggestions please send either of them an email with the information. We are also working on a new court administrator training and will keep you updated on the progress.

The Awards Committee- *D'Andrea “Shae” Gilmore, Chair*

Stated that the Awards for: Award of Excellence, Justice Achievement and the Bob Church Memorial Scholarship will be presented at the Awards Luncheon – Thursday, April 27, 2023.

The Nominating Committee-*Immediate Past President-Tonya Anderson*

Tonya Anderson presented the Nominating Committee report. A motion was made to accept the report and with a second, the motion was carried.

The Following members were nominated to serve, as follows:

MSCAA Executive Board:

President: Lynn Conner

First Vice President: Brooke Pollard

Second Vice President: D'Andrea Gilmore

Treasurer: Kinshasa West

Secretary, Lori Hill

Immediate Past President: Shanna Spann

Membership Committee:

D'Andrea Gilmore, Chair

Noelle McKinnon, Chancery Court Liaison

Melanie Sanders, Circuit Court Liaison

Paula Cable, County Court Liaison

Paulette Jones Wallace, Youth Court Liaison

Nominating Committee:

Shanna Spann, Chair

****Stacie Shoemaker***

****Tonya Anderson***

****Valeri Underwood***

****Betsey Boone***

Awards Committee:

****Joy Danzey, Chair***

****Cindy Bray***

****Molly Jackson***

****Mona Martin***

****Leigh Ann Atherton***

Continuing Education Committee:

Brooke Pollard, 1st VP, Chair

Lynn Conner, President

D'Andrea Gilmore, 2nd VP

Kinshasa West, Treasurer

Lori Hill, Secretary

Shanna Spann, Immediate Past President

****Donna Walker, At-Large Member***

****Ashley Roberts, At-Large Member***

All Executive Board Members and Court Liaisons will serve until April 2025.

*Denotes those committee members serving until April 2024.

No additional nominations were made. Slate Officers were approved.

The Fall 2023 Conference will be held in Biloxi, Mississippi at the Golden Nugget.

No further old business and no new business was brought before the body.

A motion was made to adjourn the meeting, with a second presented and the meeting was adjourned.

[ADDENDUM]

**EXECUTIVE COMMITTEE MEETING
MISSISSIPPI COURT ADMINISTRATOR'S ASSOCIATION**

The Executive Committee held a meeting on July 19, 2023 via zoom.

Shae Gilmore gave us a report from the NACM meeting she attended earlier in July. Some key topics that she thought were important for us. What to do if disaster strikes? The continuity of the court. Lack of court reporters. Diversity, Equity and Inclusion.

Lynn Conner spoke about the new court administrator's program. We are waiting to hear back from Carole Murphey the interim director at the Judicial College.

Tonya Anderson spoke with AOC Director Snowden regarding Associate Members, paid members and non-members. A motion was made to amend the date of payment to January 31st and that no payments be taken at conference. Motion seconded and motion carried.

Lynn Conner brought up the vacancy of our secretary position. We are going to reach out to some members that were nominated before to see if anyone is interested.

The meeting was opened up for discussion. We talked about the fall meeting, perks of being paid members and becoming members of NACM.

There was no other business and meeting was adjourned.

[ADDENDUM]

**EXECUTIVE COMMITTEE MEETING
MISSISSIPPI COURT ADMINISTRATOR'S ASSOCIATION**

Emergency Meeting on August 2, 2023

With the resignation of Lori Hill as MSCAA Board Secretary, the Executive Committee held an emergency meeting to officially appoint Candace Payne-Johnson to serve out the remainder of Lori Hill's term. The members were notified of the appointment via email on Tuesday, August 22nd.

(Current) MSCAA Executive Board until April 2025:

President: Lynn Conner

First Vice President: Brooke Pollard

Second Vice President: D'Andrea Gilmore

Treasurer: Kinshasa West

Secretary, Candace Payne-Johnson

Immediate Past President: Shanna Spann

(Current) Continuing Education Committee:

Brooke Pollard, 1st VP, Chair

Lynn Conner, President

D'Andrea Gilmore, 2nd VP

Kinshasa West, Treasurer

Candace Payne-Johnson, Secretary

Shanna Spann, Immediate Past President

****Donna Walker, At-Large Member***

****Ashley Roberts, At-Large Member***