

**MISSISSIPPI COURT ADMINISTRATORS ASSOCIATION  
MINUTES OF THE  
MSCAA Business Meeting and Vote on MSCAA Constitutional Amendment:  
Article V- Committees Sec 1d**

**October 22, 2025**

The Mississippi Court Administrators Association conducted a Business Meeting via Zoom to vote on proposed amendment, Article V-Committees Sec 1D. Meeting details and a Zoom link were emailed to all association members.

The Zoom meeting was called to order by the President Brooke Pollard who opened the meeting for business with a quorum established.

**Parliamentarian Tonya Anderson** detailed the motion to amend Article V-Committees Sec 1D.

**Awards Committee:** The amendment proposes that the Awards Committee's purpose and function be more defined.

**Award of Excellence:** The amendment proposes that the voting body for Award of Excellence shall comprised solely of members of the Mississippi Bar. Reason being the attorneys through routine interaction with the Court Administrators are in the best position to recognize exceptional performance in a Court Administrator.

**The poll was opened for voting after the proposed amendments were explained.**

**President Brooke Pollard** gave the date nominations will open and close.

Nominations open October 27, 2025.

All nomination forms should be submitted by January 31, 2026.

As a reminder to all association members, the submission date for all nominating forms will be added to the January 2026 Newsletter.

**Tonya Anderson, Parliamentarian** noted that Judges and members of the Bar would be able to nominate Court Administrators who are in good standing for the Award of Excellence.

**Poll closed - Tonya Anderson, Parliamentarian announced that the majority has voted.**

Motion was made to accept the super majority vote:

61 association members voted via Zoom poll

62 association members were present via Zoom chat

36% of association members answered in favor of the amendment

Second presented and the motion to accept the vote was accepted.

No further old business and no new business was brought before the body.

A motion was made to adjourn the October 2025 Fall Zoom Business Meeting and Zoom Vote with a second presented and the meeting was adjourned.

***Addendum:*** **The October 22, 2025, Zoom poll vote deemed it unsuccessful. November 5, 2025, the Executive Board voted to suspend the vote due in part to email delivery problems (e.g. bounced back emails from association members who were not noticed of the October Zoom vote), and the “question” as to whether those members voting were in good standing.**

**A motion made to take up the vote in-person at the April Business Meeting with a second presented.**